



Club House Hire Information

The present building provides functional facilities and comfortable surroundings for members and visitors to relax after a game of golf. The Club also allows the venue to be utilised by non-members for a range of different function activities including breakfast or luncheon meetings, seminars, dinners, birthdays, weddings and other gatherings.

Facilities

The Wanaka Golf Club has one large rectangular entertainment area, with floor to ceiling, north facing windows at one end, revealing magnificent views of the lake, mountains and Wanaka Township below. The club house is licensed for a maximum of 200 people.

Room Features:

- Seating capacity for up to 150 guests inside the Clubhouse (200 standing).
- The room offers indoor/outdoor flow to the sunny, sheltered patio area which has outdoor tables and chairs to seat up to 16 people.
- Full bar and catering facilities
- Fully carpeted floors
- Overhead Projector & large screen as well as a flat screen TV presentation facility.
- Long burner and an open fire.
- Plenty of parking.



For Catering and Menu options please contact our Food and Beverage Manager on (03) 443 7888 or catering@wanakagolf.co.nz



Price schedule for Clubhouse Hire

(prices are GST exclusive)

Morning Rate (half day) - \$100.00

Available Mondays, Fridays and Sundays from 8am – 1pm

Afternoon Rate (half day) - \$100.00

Available Mondays, Fridays, Sundays from 12pm – 6pm and Thursdays from 1.30pm – 6pm

Evening Rate - \$300.00

Available any evening, however set-up commencing time will depend on club events. For example, members may be in the clubhouse up until 5pm or 6pm on Wednesdays and Saturdays, so set-up on these days can not commence until about the time they are leaving i.e. 5pm or 6pm. Friday's are ideal.

Cancellation Of Clubhouse Hire

Cancellation 30 days or more prior to the event – Full refund
Cancellation within 15 – 30 days of the event – 75% refund
Cancellation between 7-14 days prior to the event – 50% refund
Cancellation within 7 days of the event – 25% refund
*Not applicable if event is rescheduled.

Cancellation or reduction in numbers booked for catering

Numbers are to be confirmed in writing to the club caterer no less than 7 days prior to the event and payment for the catering is to be made prior to the event or on the night.



The Wanaka Golf Club Hire Agreement Form

The Hirer agrees to the following conditions of hire:

1. Availability of Club The clubhouse is in use during club days, in particular - Saturdays until 6.00pm normally. Therefore for Saturday bookings, the set-up can not commence until 6.00pm. For the other days of the week, the times available to you will need to be checked with Club Management.
2. Deposit Confirmation A refundable deposit of \$500.00 is payable to reserve the date and confirm the booking once approved. The booking will be considered to be tentative until the deposit has been received by the club.
3. Cancellation Policy If the Hirer cancels the booking for any reason within 30 days of the event part of the deposit may be forfeited to the club
4. Final Payment Of Club Hire Is payable within 7 days of receiving an invoice, including any additional fees payable as agreed. Payment of Bar and Catering must be settled before or at time of function
5. Behaviour of Invited Guests The hirer shall be accountable for the behaviour of all attended guests. All visitors to the club are required to respect the clubs facilities and property. The Hirer acknowledges that they are responsible for all damage to the course, the clubhouse, the facilities and equipment caused by the attended guests to the event.
6. The Clubhouse is a non-smoking area and the Wanaka Golf Club requests that you respect this policy. There are designated smoking areas outside the clubhouse.
8. Hours of Operation: The Wanaka Golf Club requires the bar to be closed no later than 12.30am and the Clubhouse vacated by 1.00am. A Special Licence can be purchased for \$63.00 to allow the bar to remain open until 2.30am and Clubhouse to be vacated by 3.00am.
10. The Clubhouse is to be cleared and cleaned by 10am the following day. You can provide your own cleaners or use the Club House cleaning services which will incur additional charges. This is to be arranged with the Bar and Kitchen Supervisor.
11. During the period of hire during the day-time, it is acknowledged that there may be other patrons in the clubhouse, albeit this will generally be confined to a small separate area of the clubhouse and all steps will be taken to ensure the privacy of the Hirer is maintained. This would not be the case for evening bookings.

FOOD AND BEVERAGE

1. Catering is to be by arrangement with the Food & Beverage Manager. The Function Booking Form must be completed in addition to this Hire Agreement being signed.
2. If the Hirer wishes to provide wine, the corkage fee is to be agreed with the Food & Beverage Manager.
3. All food, whether BBQ or otherwise, must be sourced from the Food & Beverage Manager
4. Extra services like set-up and set-down of tables, napkins, glasses, linen etc as well as the after function cleaning is to be agreed with the Food & Beverage Manager.
5. Numbers for catering are to be confirmed no less than 7 days prior to the event with payment for the catering to be made before or on the day of the event.

I, the hirer, acknowledge and request to enter into this agreement and have read and agree to abide by the conditions listed above and to meet the cost of the hiring.

Signed..... The Hirer

Dated.....

Signed..... On behalf of the WGC

Dated.....

Address..... Phone..... Fax/Email.....

Booking confirmation deposit/bond paid

For further information concerning Clubhouse hire please contact the Assistant Manager, Kim Badger. Ph (03 443 7888) or Admin@Wanakagolf.co.nz

